

ROOM 4E-64

10 March 1977

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3. Nonprogrammed Work Assignments

The Director of Security reported that work requirements involving detachment of Office personnel for task forces and TDY travel in support of other components will continue to impose a burden on employees who must handle the duties of the detached officers. Mr. Gambino expressed appreciation to all of the Headquarters and Field personnel who have accepted additional responsibilities and enabled the regular Office functions to continue.

4. Office Heads Conference

The Director Of Security will attend the annual DDA Office Heads Conference to be held this year [REDACTED] on 18 - 20 March. Among issues to be discussed are the summer employee program and Letters of Instruction.

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5. Citations for Office Personnel

On behalf of the President of the Credit Union, citations were presented [REDACTED] expressing appreciation for their assistance to the Credit Union while serving in Information Systems Security Group in rendering computer security support to the development of the Credit Union's new computer system.

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6. Vacancy

The Deputy Director of Security (PTOS) announced that a new position has been created in the Office of SIGINT Operations; a GS-13 Projects Officer to serve in the Headquarters area. The position must be filled as soon as possible and those interested are encouraged to apply through command channels. Grades 12 and 13 are eligible. A vacancy notice providing additional details is being issued.

7. Program Call

The program exercise for Fiscal Year 1979 is underway and must be completed by 4 April. Circumstances dictate that this complex activity, usually accomplished over two months, has to be finished in a matter of days. [REDACTED] has been temporarily detailed to the Policy and Plans Group to assist in compilation and preparation of the Program Submission.

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9. DCI Television Appearance

Admiral Turner will appear on Face the Nation on Sunday, March 20.

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